

THE STATE DEPUTY

1. THE STATE DEPUTY REPRESENTS THE STATE COUNCIL AND THE STATE PRESIDENT TO THE LODGE(S) WHERE HE/SHE IS ASSIGNED.
2. THE STATE DEPUTY WILL VISIT THE LODGE AT LEAST EVERY THREE (3) MONTHS AND MORE OFTEN IF NECESSARY OR DESIRED.
3. THE STATE DEPUTY IS TO OBSERVE FOR PROPER PROCEDURES AND RITUAL USE AT MEETINGS.
4. THE STATE DEPUTY IS TO BE SURE THE PROPER FINANCIAL RECORDS ARE KEPT FOR THE LODGE.
5. THE STATE DEPUTY IS RESPONSIBLE FOR REPORTING ANY MISCONDUCT OR IMPROPRIETIES TO THE STATE ORATOR AND TO THE DISTRICT DEPUTY.
6. THE STATE DEPUTY IS TO BE RESPONSIBLE FOR MAKING SURE LODGES HAVE PAID THEIR PER CAPITA TAX OR PERSONAL TAX.
7. THE STATE DEPUTY WILL ASSUME THE POSITION OF THE PRESIDING OFFICER WHENEVER HE/SHE IS REQUESTED TO DO SO, OR WHENEVER HE DEEMS IT NECESSARY BECAUSE OF INCOMPETENCY OF THE PRESIDING OFFICER OR WHEN INTEMPERATE AND ABUSIVE LANGUAGE IS BEING USED WHICH CAUSES DISORDER IN THE LODGE.
8. THE STATE DEPUTY WILL PRESIDE AT INSTALLATION CEREMONIES OF OFFICERS.
9. THE STATE DEPUTY WILL KEEP THE LODGES UP TO DATE WITH THE ACTIVITIES AND PROGRESS OF THE GRAND LODGE AND SUPREME LODGE.
10. THE STATE DEPUTY WILL BE RESPONSIBLE FOR ATTENDING MEETINGS CALLED BY THE STATE DISTRICT DEPUTY OR THE STATE DISTRICT DEPUTY CHAIRMAN.
11. IF THE STATE DEPUTY HAS ANY PROBLEMS OR QUESTIONS, HE/SHE SHOULD BE DIRECTED TO THE STATE DISTRICT DEPUTY.
12. THE STATE DEPUTY SHOULD BE AVAILABLE TO ATTEND THE MEETING FOR THE ELECTION OF LODGE OFFICERS.

(DETAILED DUTIES OF THE STATE DEPUTY MAY BE FOUND IN THE GRAND LODGE OF MASSACHUSETTS BY-LAWS ART. 35-36 - PAGE 16-17)